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**Chicago Recycling Requirements**

Dear tenants,

The City of Chicago requires we recycle certain materials. This pamphlet informs you of these requirements and how to follow them.

**The following items need to be recycled and placed in the blue trash can:**

* Glass jars and bottles
* Aluminum cans, foil and pie tins
* Tin or Steel cans
* Cereal boxes
* Paper towel rolls
* Cardboard (flatten all boxes)
* Plastic bottles and containers (# 1-5, 7 accepted)
* Junk mail, magazines and catalogs
* Telephone books
* Paper bags, Office paper and file folders
* Newspaper and inserts
* Beverage cartons (milk, juice, soy cartons)
* Beverage carrier stock: plastic rings and cardboard carrying cases, wrapping paper (no bows or ribbons, please)
* Paper greeting cards

**The following items can NOT be recycled:**

* Clothes and linens
* Plastic or metal hangers
* #6 Plastics (polystyrene or Styrofoam)
* Diapers or feminine products
* Construction debris (bricks, wood, cement, etc.)
* Paint or spray paint
* Unnumbered plastics (toothbrushes, toys, hoses, cereal box liners, etc.)
* Loose plastic shopping bags (bring those back to retailers for recycling)
* Hard, reusable plastic bottles (like Nalgene or baby bottles)

Materials for recycling should be placed in garbage bags, where possible, and placed in the blue recycling container. The recycling container is located **{adjacent to the alley and is marked with the property’s address}.** The recycling container will be serviced weekly on **{Wednesday by Waste Management}.**

For questions or concerns, please contact **{professional at the private hauling company} at (444)-444-4444.**

Thank you,

**Your name**